

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
January 6, 2025**

Chairman Heath Heller called the meeting to order at 6:40 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved with one correction for the December 10, 2024 meeting. Jeff Brooks is working on flood map revision, not DEP.

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer's Report was reviewed and approved with one correction (transposed numbers in COVID fund)

- Heller motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$250,372.68
Ending balance in Savings Account – \$139,327.84
Act 13 Impact Fee Balance – \$191,857.71
Covid 19 ARPA Funds Balance – \$75,421.56
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$1,353.76

TOWNSHIP RESIDENTS

- Nathan Confer, 222 Dunkard Church Road - The ambulance service only has one person working and cannot transport residents to the hospital. The ambulance service can however treat residents at the scene.

POLICE REPORT – Chief Kriner

- No representatives from the police department were present. There were 32 calls in December.

FIRE COMPANY – Don Confer

- There were 25 calls in the month of December, 531 YTD. There were 304 EMS calls for Hepburn Township this past year.
- The Township did not apply for FEMA reimbursement due to technical difficulties.

SEO – Mike McClain

- The SEO was not present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus has ordered the new street lights, but installation has not yet been started.

ZONING/CODES OFFICER – Don Robinson

- There were three zoning permits issued in the month of December. See attached list of activities addressed during the month.

OLD BUSINESS

- Hensler Well Pad – Supervisor Heller will be meeting with Greg Saunders at the Inflection well pad on Factory Road regarding the noise problem. Solicitor Drier informed the Supervisors that state law states this issue can be pursued under nuisances

NEW BUSINESS

- The Township website rebuild was tabled until next month.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT –Marc Drier, Esquire

- There will be a conditional use hearing at the February 11, 2025 meeting. This is for 4823 SR 973 East – A Bed and Breakfast.

GOOD OF THE ORDER

- Notice has been given by Zito that they will be increasing rates.
- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary