

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
July 9, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

A Conditional Use Hearing was held for Floyd Bilbay - extending 80' of solid privacy fence, 6' high, along a portion of his parking lot. This is necessary for security and the separation of the garage and the house. A motion was made to approve this conditional use.

- Quigel motion
- Vollman second
- Approved 3-0

Secretary's report was reviewed and approved for the June 11, 2024 meeting with one correction (Supervisor Heller was not in attendance).

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
- Approved 3-0

Ending balance in General Fund – \$410,945.57
Ending balance in Savings Account – \$135,256.55
Act 13 Impact Fee Balance – \$317,160.42
Covid 19 ARPA Funds Balance – \$74,166.48
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$161,190.10

TOWNSHIP RESIDENTS

- Walter Rau, 540 Troy Road – Mr. Rau extended an invitation to the Supervisors, Don Robinson, Frank Tourscher, and a Fire Company representative to see the solar array that has been installed on his property. The secretary will work with Mr. Rau to arrange a date and time.
- Shannon Nappi, 1700 Smokey Corner Road – Mrs. Nappi stated that plans for building were approved in 1967. She had questions regarding the rule for digging along property lines and utility easement. This will be researched by the solicitor and a response given.
- Matthew Schmohl, 134 Sawmill Road – Weeds are being taken care of and trash is being removed. Mr. Schmohl is still working on this and progress is being made.
- Lee Grassmyer, 956 Factory Road - Mr. Grassmyer questioned the weeds and trash at the Longo property. Zoning Officer, Don Robinson, stated that he is prepared to file charges again.

- Seth Dannelley, 750 Pleasant Valley Road – Mr. Dannelley expressed concerns about Zito Media and their lack of response to internet not working.

POLICE REPORT – Cody Smith

- June 2024 – 47 Incidents; YTD – 251 Incidents

FIRE COMPANY – Cody Johnson

- There were 35 calls in June; 239 YTD. There will be a community yard sale on August 17
- The Ambulance Service is in the process of becoming its' own entity and this should be completed in 2024.

SEO – Mike McClain

- The SEO was not in attendance

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the Township is ready for paving.
- The new truck has been picked up and is now in service.

ZONING/CODES OFFICER – Don Robinson

- There were five zoning permits issued in the month of June. See attached list of activities also addressed during the month.

OLD BUSINESS

- Playground Equipment

NEW BUSINESS

- The sale of the 2013 Ford Truck was advertised on Municibid and the winning bid of \$19,700 was received from a man from Northern Virginia. A motion was made to approve this sale.
 - Vollman motion
 - Quigel second
 - Approved 3-0
- Playground Equipment Purchase – Various pieces of play equipment are being looked at. There will be more information and pricing at the August meeting.
- Pickle Ball Court – Supervisor Quigel will be looking into the cost and installation by a professional contractor.

PLANNING COMMISSION

- Plan Number 511 – Kris and Sarah Armson sewage module plan was presented. Plan on hold until August meeting.

SOLICITOR REPORT – Marc Drier, Esquire

- The solicitor had nothing to present to the Board

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Vollman motion
 - Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary