

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
October 8, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller and Vollman were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the September 10 , 2024 meeting

- Vollman motion
- Heller second
- Approved 2-0

Treasurer's Report was reviewed and approved.

- Heller motion
- Vollman second
- Approved 2-0

Ending balance in General Fund – \$323,915.54
Ending balance in Savings Account – \$136,877.93
Act 13 Impact Fee Balance – \$189,849.04
Covid 19 ARPA Funds Balance – \$74,631.21
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$1,393.33

TOWNSHIP RESIDENTS

- There were no comments presented to the Board of Supervisors

POLICE REPORT – Officer Crawford

- September 2024 – 45 Incidents; YTD – 388 Incidents

FIRE COMPANY – Don Confer

- There was an open house which was well attended
- The end of October there will be a Big Bang fundraiser
- December there will be breakfast with Santa

SEO – Mike McClain

- The SEO had nothing to report.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that Charles Construction has completed the road repairs needed due to the recent flooding.

ZONING/CODES OFFICER – Don Robinson

- There were three zoning permits issued in the month of September.

OLD BUSINESS

- Mutchler Park – The supervisors met with Senator Gene Yaw’s office and a representative from DCNR. DCNR requests letters from the Township residents and other people using the park stating the use of the park. This will help in acquiring a grant to complete the purchase of additional playground equipment, bathrooms, a new pickleball court and a new basketball court.

NEW BUSINESS

- The Hepburn Township Volunteer Fire Company is giving the donated fire truck that is not being used to Burnsville Fire Department in North Carolina. Burnsville Fire Department lost their equipment in Hurricane Helene. The Township purchased the fire truck with Covid 19 ARPA funds.
- Railroad Right of Way – Bike Path Addition, this property is being offered for sale for \$1 plus any costs associated with surveying, sub-division fees, etc. The property is 650’x30’. A motion was made to purchase this property from the railroad.
 - Vollman motion
 - Heller second
 - Approved 2-0

PLANNING COMMISSION

- No representatives from the Planning Commission were present

SOLICITOR REPORT –Marc Drier, Esquire

- The solicitor stated that he has contacted HUD regarding the Welch property and is waiting to hear back.

GOOD OF THE ORDER

- There will be a budget work session on October 29, 2024 at 7:00 p.m. at the Township Office.
- Motion to adjourn meeting
 - Heller motion
 - Vollman second
 - Approved 2-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary

