

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
April 12, 2022**

Vice Chairman, Mark Vollman, called the meeting to order at 7:00 p.m. Supervisors, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved with one correction for the March 8, 2022 meeting.

Quigel motion

- Vollman second
  - Approved 2-0
  -

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
  - Approved 2-0

Ending balance in General Fund – \$227,197.82

Ending balance in Savings Account – \$332,399.53

Act 13 Impact Fee Balance – \$396,505.19

Covid 19 ARPA Funds Balance – \$110,361.41

Investments Account – \$664,437.61

Ending balance in State Liquid Fuel Fund – \$15,852.16

**TOWNSHIP RESIDENTS**

- Ed Cunningham – 911 SR 973 East, Mr. Cunningham would like to see a walking path around Mutchler Park. A grant has been applied for. The path will be made of sub base and work will begin once the ground is dry.
- Ken Snyder – 2405 SR 973 East, Mr. Snyder inquired as to why the porta potties aren't brought in to the park until April 1. He wanted to know if they could be brought in a month earlier. Mr. Paulhamus recommended the Township bring in one unit the beginning of March. There is also a porta pottie at Bair field for the use of people using the bike path and teams using the practice field. Mr. Snyder also suggested opening up the gate between the ball field and the maintenance area for parking during opening day.
- Harry Vitolins – 899 Eckard Road, Mr. Vitolins inquired as to the progress of the removal of the camper being dismantled on Eckard Road across from his property. It was noted that a letter has been sent to the owner of the camper that it must be gone by May 15, 2022.

**POLICE REPORT**

- March 2022 – 38 Incidents; YTD – 129 Incidents
- Mike Engel – 198 Reid Drive, Police Officer for OLPD, inquired why the citations issued for recycling in the amount of \$160 are being changed to \$100. Solicitor, Marc Drier, will look into this and speak to Judge Solomon for clarification.

**FIRE COMPANY – Don Confer**

- A Chicken Barbeque is being planned.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus stated that he is meeting with Greg Dibble to review paving of Township roads. Paving bids will be ready for the May meeting.

**ZONING/CODES OFFICER – Don Robinson**

- There were 5 permits issued for the month of March. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- Update – Logging Bids. 1 Bid was received from Iron Wood Lumber. This bid stated the income from the wood would be split 50/50 with the Township. Fees imposed on the Township are unclear. This has been tabled until the May meeting due to clarification of this proposal.

**NEW BUSINESS**

- Jeff Brooks – 236 Woodview Drive. Bids have been received for the digging and placement of pipe for the Act 35 Sewage Plan for Smokey Corners. The Owners will be moving forward. Money will be escrowed for the collection line and treatment systems to be completed by August 1. A local gas drilling company will be boring under the road to install collection lines. New, revised drawings will be delivered to the Township upon completion.
- Propane Bids - Superior Plus was the only bidder. Pricing submitted are: Fixed Price - \$2.799/gallon; Floating Price - \$2.729/gallon. A motion was made to accept the fixed price of \$2.799/gallon.
  - Vollman motion
  - Quigel second
    - Approved 2-0

**PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

**SOLICITOR REPORT – Marc Drier, Esquire**

- Maranda Butters – The Township filed against Maranda Butters for noncompliance regarding her septic pumping. Ms. Butters pumped and provided proof of pumping, but had already been taken to court. She has proposed that the Township excuse all fees except the court costs.
- Act 13 Money – There is a list on the website of where this money may be spent.
- Solar Ordinance – The Township needs to review the proposed ordinance regarding solar farms and commercial solar arrays, then move forward with the ordinance.

**GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Quigel motion
  - Vollman second
    - Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary

