

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
August 9, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Conditional Use Hearing – Raffaele M. Colone dba Woodrich

- Mr. Colone is requesting the approval of a directional sign for his business located at 914 Quaker Hill Road. Mr. Colone has a letter from the land owner, whose property the sign will be erected on, granting him permission. The conditional use application for the directional sign placement was approved by the Board.
 - Hamm motion
 - Fesemyer second
 - Approved 3-0

Secretary's report was reviewed and approved for the July 12, 2016 regular monthly meeting.

- Hamm motion
- Schon second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in CD fund – \$404,729.97

Ending balance in Savings account – \$50,879.74

Act 13 Impact Fee balance – \$387,279.07

2011 Flood reimbursement – \$31,477.69

Grand total in township accounts – \$1,136,777.94

Ending balance in State Liquid Fuel Fund – \$162,826.37

TOWNSHIP RESIDENTS

- Fred Wesley, 1286 Factory Road – Expressed concern regarding the retention pond at the Hensler pad becoming stagnant and potential breeding ground for mosquitoes. Chairman Hamm will make contact with Greg Saunders from Inflection Energy.

POLICE REPORT – Chief Hope

- July 2016 – 47 incidents; 2016 YTD – 268 incidents

FIRE COMPANY – Chief Jeff Tempesco

- Fire Company personnel were not in attendance.

ROAD FOREMAN REPORT – Scott Paulhamus

- Midland Asphalt Materials Inc. is working on the full depth reclamation on Crescent Hill Road and Factory Road.

ZONING/CODES OFFICER – Don Robinson

- There were two building permits issued during the month of July and one solicitation permit issued.
- A 30 day extension will be granted to Larry Schmohl for cleanup of his property at 134 Sawmill Road. He will have until September 12 to bring his property into compliance.
- See attached list of activities addressed during the month.

OLD BUSINESS

- Seneca Resources Update – Milling and paving will be completed next week on Rose Valley Road. The guide rail is installed and completed on Spook Hollow Road.
- A request was made to the Williamsport Area School District to move the school bus stop at Spook Hollow Road and Rose Valley Road to Boyles Drive and Spook Hollow Road. Williamsport Area School District is working on the approval from their transportation committee.
- Smokey Corners Project – A meeting was held on Thursday, July 21st at 7:00 p.m. with the residents. They were in favor of moving forward with completing the work needed as a private project. The residents will get bids and approve the contractor, as well as pay for work completed. Hepburn Township will be responsible for the permit for discharge into the stream.
- Inflection Energy Lease – Chairman Hamm has been in contact with Mr. Green from Inflection Energy requesting they honor the current lease. Mr. Green was also informed that there would be no consideration for a surface lease at Mutchler Park.

NEW BUSINESS

- Addition to Township Maintenance Garage Bids:
 - Zartman Construction Inc. \$165,000.00 (Building shell only)
\$155,000.00 (ADDITIONAL for complete building)
 - M & R Contracting \$260,404.00 (Complete building)
 - Best Quality Builders, Inc. \$247,061.00 (Complete building)
 - J & M Construction Specialty \$301,114.00 (Complete building)Motion was made to reject all bids.
 - Schon Motion
 - Fesemyer Second
 - Approved 3-0
- Financial Portfolio – A meeting will be set up with Mr. Stephen Lowe to discuss his proposal regarding the township investments.
- MS4 Coalition 2017 Budget – The estimate for the township portion of the MS4 Planner fee is \$7,162.50.
- Cable Franchise Agreement – Chairman Hamm presented a proposal from Cohen Law Group regarding Zito Media’s franchise agreement. The law firm recommends an audit of

past receipts, as well as a revised renewal agreement. Their proposal includes a flat fee of \$4,263 to complete the audit, and \$6,873 to represent the township in the renewal agreement. This will be considered at the September meeting.

PLANNING COMMISSION

- The Planning commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

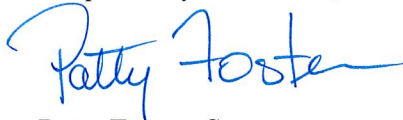
- There has been legislation signed regarding stormwater management that allows for fees to be passed on to residents from townships in the Commonwealth.

GOOD OF THE ORDER

- Motion to adjourn meeting at 8:52 p.m.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,



Patty Foster, Secretary