

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
August 11, 2020**

Chairman Joe Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and the solicitor.

Secretary's report was reviewed and approved for the July 14, 2020 meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in General Fund – \$299,637.11

Ending balance in Savings Account – \$232,153.92

Act 13 Impact Fee Balance – \$343,724.26

2016 Flood Reimbursement – \$20,024.59

Investments Account – \$651,979.84

Ending balance in State Liquid Fuel Fund – \$170,316.29

TOWNSHIP RESIDENTS

- Ken Snyder, 2405 SR 973 East – Mr. Snyder inquired about the Township taking over the maintenance on the infrastructure installed on Rose Valley and Spook Hollow Roads. Chairman Hamm stated that the work completed and paid for by Seneca Resources in this area was the responsibility of the Township. Due to Seneca Resources using the Township roads for their well pad development, the repairs were agreed upon by the Township and Seneca Resources due to the condition of the infrastructure. Once the infrastructure upgrades were completed and Seneca Resources had developed their well pad, it was always intended for the Township to take back responsibility for the infrastructure.

POLICE REPORT – Sergeant Kriner

- July 2020 – 56 incidents; 2020 YTD – 250 incidents
- There will be an outreach program on August 23 from 6-8 p.m. at the Fairlawn Community Church to build better relationships between the community and OLTPD.

FIRE COMPANY – Don Confer, President

- The Chicken Bar-B-Que and Corn Hole Tournament fundraisers were a success. The Fire Company is working on additional fundraisers.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus received a quote from Chemung Supply for used guide rail on Miller Road from Lamont Drive to the S curve. The quote is \$17,894 for 1,500 lineal feet. No action was taken due to the lack of a motion.

ZONING/CODES OFFICER – Don Robinson

- There were five zoning permits issued for the month of July. See attached list of activities also addressed during the month.

OLD BUSINESS

- The bridge on Klump Road has been included in the Bridge Bundling Program administered by Lycoming County and will be completely replaced.

NEW BUSINESS

- Cable Franchise Agreement Proposal – Cohen Law Group submitted a proposal to represent Hepburn Township in negotiations with Zito Media and Comcast to update the expired Cable Franchise Agreements they each have with Hepburn Township. The cost will be \$12,850. A motion was made to approve this proposal in the amount of \$12,850.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Eckard Road: Stream bank stabilization project – Residents are working with the Conservation District to obtain their permits from DEP to place deflectors in the stream to get the channel of the tributary back to the middle. The Township will work with Solicitor Drier to get temporary easements to complete the project.
- Mutchler Park: Dogs Running at Large – The Board of Supervisors requested Solicitor Drier to draft an ordinance for review at the September meeting to address the matter.
- The application for County Aid in the amount of \$3,949 was presented. A motion was made to approve the application.
 - Fesemyer motion
 - Schon second
 - Approved 3-0

PLANNING COMMISSION

- Plan number 503 was presented and is a subdivision plan for Barbara Fullmer. A motion was made to approve the plan.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

SOLICITOR REPORT – Marc Drier, Esquire

- Solicitor had nothing further to discuss.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Solicitor Marc Drier.

Respectfully submitted,

A handwritten signature in blue ink that reads "Patty Foster". The signature is written in a cursive, flowing style.

Patty Foster, Secretary