

Hepburn Township Board of Supervisors 2016 Reorganization Meeting minutes

Monday January 4, 2016

Hepburn Township office

- 1 Call to Order
- 2 Pledge of Allegiance
- 3 Elections and Appointments

6:30PM

	2015 position held by	2016 position to be
Township Supervisor Chairman	Joseph Hamm	Joseph Hamm
Township Vice Chairman	Bob Fesemyer	Bob Fesemyer
Township Secretary	Karen Confer	Patty Foster
Township Treasurer	Patty Foster	Patty Foster
Township Road Foreman	Scott Paulhamus	Scott Paulhamus
Township Roadmaster	Oscar Schon	Oscar Schon
Township Zoning Officer	Don Robinson	Don Robinson
Township Solicitor	Marc Drier/Denise Dieter	Marc Drier/Denise Dieter
Township Planning Commission	four year term	Bob Hyde
		Stanley Brass

will expire Dec 31, 2019
will expire Dec 31, 2019

Township Zoning Hearing Board	three year term	Bob Yochum
Township Auditor	6 year term	not up for election
Township Zoning Hearing Solicitor	Robert Hoffa	Robert Hoffa
Township Emergency Mngt Cord	Jeff Tempesco	Jeff Tempesco
Township Vacancy Board Chairman	Karen Confer	Patty Foster
Township Sanitary Enforcement Officer	Jami Nolan	Jami Nolan
Township Sanitary Contact	Oscar Schon	Oscar Schon
Township Recreational Chairman	Karen Confer	Patty Foster
Township Septic Inspections	N/A	N/A
Township Sewer Board of Review	Oscar Schon	Oscar Schon
IPMC Appeals Board	-	Michael Schon
Delegate to Earned Income Tax Comm	Galen Davenport	Galen Davenport
Delegate to State Convention	Joseph Hamm	Joseph Hamm
Voting Delegate	Joseph Hamm	Joseph Hamm

will expire Dec 31, 2018
will expire Dec 31, 2018

4 Motion to approve Township positions for 2016

Motion - Oscar Schon

Second - Bob Fesemyer

Approved 3-0

5 Other Organizational matters

Township Supervisors meeting place	Township Office	
Supervisors meeting time	7:00pm second Tuesday others as advertised	7:00pm second Tuesday others as advertised

Township General Fund Depository	Woodlands Bank		Woodlands Bank
Township State Fund Depository	PLIGIT		PLIGIT

Paid Holidays for full time employees	New Years Day	New Years Day
	Memorial Day	Memorial Day
	Independence Day	Independence Day
	Labor Day	Labor Day
	Thanksgiving Day	Thanksgiving Day
	Christmas Day	Christmas Day

Vacation policy	5 days for full time after 12 months	5 days for full time after 12 months
	10 days for full time after 24 months	10 days for full time after 24 months
	*Scott receives 15 days	

Pay Rates

	2015 Pay Rates	2016 Pay Rates
Road Foreman	19.80	\$20.10
Labor 1 Experience	13.20	\$13.50
Winter Maintenance	10.00 hr.	10.00 hr.
Labor 3 part time	10.00 hr.	10.00 hr.
Secretary	5800.00	\$12,000.00
Treasurer	8200.00	Sec/Treas combined - See Above
Zoning/Permit Officer	5800.00	\$6,000.00
On-Lot Inspector	35.00 per inspection	--
Zoning Hearing Board Solicitor	\$500 per year	\$500 per year
Tax Collector	Lycoming County Tax Collection \$1 per notice	Lycoming County Tax Collection \$1 per notice
Treasurer's Bond	\$1,500,000.00 per year	\$1,500,000.00 per year
Township Solicitor	\$2800 per year for meetings \$110 per hour	\$2800 per year for meetings \$110 per hour
Legal Assistant	\$50 per hour	\$50 per hour
Paralegal	\$45 per hour	\$45 per hour

6 Motion to approve other organizational matters

Motion - Bob Fesemyer

Second - Oscar Schon

Approved 3-0

7 Motion to close meeting

TIME: 6:44 p.m.

Motion - Oscar Schon

Second - Bob Fesemyer

Approved 3-0

Respectfully submitted,

Patty Foster
Patty Foster