

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
July 14, 2020**

Chairman Joe Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning/codes officer and the solicitor.

Secretary's report was reviewed and approved for the June 9, 2020 meeting.

- Hamm motion
- Schon second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
  - Approved 3-0

A motion was made to move \$50,000 from the General Fund to the Savings Account.

- Fesemyer motion
- Schon second
  - Approved 3-0

Ending balance in General Fund – \$318,331.41

Ending balance in Savings Account – \$182,153.92

Act 13 Impact Fee Balance – \$343,724.26

2016 Flood Reimbursement – \$20,023.77

Investments Account – \$651,979.84

Ending balance in State Liquid Fuel Fund – \$170,297.50

**TOWNSHIP RESIDENTS**

- Paul Lowmiller, 3425 Pleasant Valley Road – Mr. Lowmiller expressed his concern regarding the ongoing issue of dogs still running at large at Neil Mutchler Park with little supervision by the dog sitters. Chairman Hamm stated that the Township is working on the matter with Solicitor Marc Drier.
- John Egli, 1514 Factory Road – Mr. Egli requested permission to install a plaque at the Little League Field at Mutchler Park in memory of Jason Egli. Jason played baseball at Hepburn-Lycoming Little League and volunteered for many years. Road Foreman Scott Paulhamus will work with Mr. Egli regarding placement of the plaque and a concrete pad.
- Greg Snyder, Representative for Balls Mills United Methodist Church – Mr. Snyder stated that the church is having a drive-thru ice cream social on July 25, 2020. Mr. Snyder asked permission to reverse the traffic on Academy Road which is one-way for approximately four hours to facilitate the drive-thru. Chairman Hamm stated this would be acceptable and suggested that the church request Fire Police from the Fire Company to

direct traffic. Chairman Hamm asked Mr. Snyder to make sure that the local residents were notified of the temporary change for the few hours on July 25.

- Ken Snyder, 2405 SR 973 East – Mr. Snyder noted that there is a need for more porta potties at Mutchler Park due to the large number of games being played at the fields. Chairman Hamm noted that the Township provides 3 porta potties each year and if additional units are needed Little League is responsible for them. Mr. Snyder also stated that there seems to be parking issues near the ball fields. Chairman Hamm stated that there is plenty of parking available and attendees need to use the large parking area by the playground.

#### **POLICE REPORT – Corporal Cochran**

- June 2020 – 35 incidents; 2020 YTD – 191 incidents
- Corporal Cochran urged residents to reach out to State Representative Garth Everett to ask for his support to allow municipal police departments to use radar.
- Corporal Cochran announced there will be an outreach program on August 7 from 6 until 8 p.m. at the Old Lycoming Township Park. The purpose of this program is to build a better relationship between the community and OLTPD.

#### **FIRE COMPANY – Chief Jeffrey Tempesco**

- No representatives present from the Fire Company.

#### **ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus received a quote for line painting on Township roads. The cost for this work is \$.22 per foot for solid double yellow lines. It is included in the Township budget and will be completed.
- A quote from Hyde Excavating has been given to Mr. Paulhamus in the amount of \$1,260.00 for work to be done to shore up the left side of the bridge at Pleasant Valley Road and Crescent Hill Road. This work is needed due to the berm washing out. A motion was made to accept the quote from Hyde Excavating.
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- Mr. Paulhamus has received a request from residents on Lamont Drive for guiderail to be placed along Eckard Road between Miller Road and the sharp curve by the Messner property. Chairman Hamm asked that a cost for this work be obtained by Mr. Paulhamus to be presented to the Board at the next meeting.

#### **ZONING/CODES OFFICER – Don Robinson**

- There was one zoning permit issued for the month of June. See attached list of activities also addressed during the month.

#### **OLD BUSINESS**

- There was no old business presented to the Board.

## **NEW BUSINESS**

- An Operation & Maintenance Agreement for work completed at the intersection of Rose Valley & Spook Hollow Roads was presented – A motion was made to approve this agreement.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Eckard Road, Stream Bank Stabilization project – After meeting with Mr. Keller from Keller's Small Stream Solutions, it was decided that Agreements with each resident affected by the project would need to be received to allow for access to the rear of their property and to put a temporary road near the stream to access the project site. Chairman Hamm requested Solicitor Drier draw up these agreements.
- Mutchler Park, Dogs running At Large – Following lengthy discussion by the Board, Solicitor Drier agreed to look at case law and additional information to see what the Board can do to correct this issue. Solicitor Drier will bring this information to the August meeting.
- HOP – Seneca Resources for Bruchlacher Road and Klump Road. A motion was made to approve the HOP for Seneca Resources.
  - Schon motion
  - Fesemyer second
    - Approved 3-0

## **PLANNING COMMISSION**

- Plan number 502 was presented and is a subdivision plan for Bob Maguire. A motion was made to approve the plan.
  - Fesemyer motion
  - Schon second
    - Approved 3-0

## **SOLICITOR REPORT – Marc Drier, Esquire**

- Solicitor Drier stated that a PSATS Conference will be held on August 13 at the Holiday Inn in Williamsport.

## **GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Fesemyer motion
  - Schon second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier.

Respectfully submitted,

  
Patty Foster, Secretary