

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
June 14, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, zoning officer and solicitor.

Secretary's report was reviewed and approved for the May 10, 2016 regular monthly meeting.

- Hamm motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Schon motion
- Fesemyer second
 - Approved 3-0

Ending balance in CD fund – \$404,729.97
Ending balance in Savings account – \$50,870.89
Act 13 Impact Fee balance – \$296,213.11
2011 Flood reimbursement – \$62,616.00
Grand total in township accounts – \$1,113,791.91
Ending balance in State Liquid Fuel Fund – \$162,743.59

TOWNSHIP RESIDENTS

- Galen Davenport, 517 Troy Road
 - Mr. Davenport expressed concern regarding the removal of Inflection Energy signs and also inquired about the mowing of the berms. Supervisor Schon stated Inflection Energy is removing their signs until they return to start the drilling process. Chairman Hamm stated the berms will be mowed in the upcoming weeks as time permits.

POLICE REPORT – Corporal Sponhouse

- May 2016 – 44 incidents; 2016 YTD – 182 incidents
- August 2nd has been designated National Night Out and more information will be forthcoming regarding the evening. OLTPD plan to stop out at Mutchler Park on that evening.

FIRE COMPANY – Chief Jeff Tempesco

- Fire Company personnel were not in attendance as the Fire Carnival is in progress.

ROAD FOREMAN REPORT – Scott Paulhamus

- Not present. Scott Paulhamus is on vacation and Brian Quigel was not available to attend.

ZONING/CODES OFFICER – Don Robinson

- There were two building permits issued during the month of May, a temporary use permit for the fire company carnival and one peddling & solicitation permit for a contractor spraying roofs for moss.
- See attached list of activities addressed during the month.

OLD BUSINESS

- Smokey Corners Project – An estimate of \$280,000 was received from Hyde Excavating for the proposed work on the Smokey Corners project. Supervisor Schon and Jeff Brooks will meet with Hyde Excavating to review estimate.
- Maintenance Garage Addition – Completed plan drawings for the addition to the township maintenance garage were presented. Motion was made to advertise the maintenance garage addition project for bid for the July 12, 2016 Township meeting.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

NEW BUSINESS

- Full Depth Reclamation Bids:
 - Midland Asphalt Materials Inc. \$71,845.40
 - EJ Breneman L.P. \$130,891.00
 - Recon Construction Services \$155,362.50Motion to accept bid from Midland Asphalt Materials Inc. in the amount of \$71,845.40 was made.
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Seal Coat Bids:
 - Midland Asphalt Materials Inc. \$130,503.62
 - Hammaker East LTD \$119,909.10Motion to accept bid from Hammaker East LTD in the amount of \$119,909.10 was made.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Fuel Bid:
 - Superior Plus Energy Services - Diesel \$1.83/gal., Gas \$1.91/gal., Propane \$2.39/pound
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Resolution – Designation of Agent, Hazard Mitigations Planner, Joshua Schnitzlein
 - Schon motion
 - Fesemyer second
 - Approved 3-0
- Resolution – Appoint Central Keystone COG Board of Appeals for Hepburn Township
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Zito Media submitted a Cable Franchise Agreement to be approved and signed. Chairman Hamm will forward this agreement to Cohen Law Group for review due to their extensive experience in dealing with cable franchise agreements.
- Hepburn Township Volunteer Fire Company has four individuals who have completed training and need appointed as Fire Police. Motion was made to approve each individual (Curtis Lewis, Chyleigh Tempesco, Jordan Miller, James Lewis) contingent upon them being sworn in at the July 12th Township meeting.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

PLANNING COMMISSION

- The Planning commission did not meet.

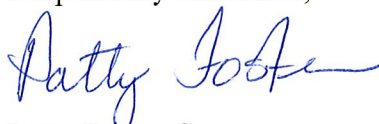
SOLICITOR REPORT – Marc Drier, Esquire

GOOD OF THE ORDER

- Motion to adjourn meeting at 9:10 p.m.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson and Marc Drier, Solicitor.

Respectfully submitted,

A handwritten signature in blue ink that reads "Patty Foster". The signature is written in a cursive style with a long horizontal flourish at the end.

Patty Foster, Secretary