

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
June 9, 2020**

Chairman Joe Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer and zoning/codes officer.

Conditional Use Hearing: Zebadiah Avery, 58 Amy Lane (Parcel 15-309.2-188.30 & 188.31)

- Mr. Avery presented his request to install 241 Lineal Feet of six-foot high solid wooden fence around his side and back yards. Mr. Avery indicated that he would like to create a safe place for his 3 small children to play and that he has 2 family dogs that need contained within his yard and not be able to jump the fence.
- Emily Jensen, 75 Amy Lane, expressed her concerns regarding the installation of the proposed fence. Dr. Jensen's concern was regarding the fact the fence is to be solid and not in keeping with the character of the neighborhood, as well as the fact that her property is directly across the street from Mr. Avery. Dr. Jensen was also concerned about dogs being left in the yard and constantly barking.
- Lynn Shade, 165 Miller Road, stated her concern regarding the maintenance on the outside of the fence, as most of the fence will be facing her back yard. She also questioned dogs being left in the yard and barking.
- Heath Heller, 147 Eckard Road Extension, stated that he walks through the Highland Estates development and he is not opposed to the fence.
- Chairman Joe Hamm stated that conditional use means the use is a permitted use through a hearing in the Township and that the Board can put reasonable conditions upon approval of an application. Chairman Hamm added that Mr. Avery meets the requirements for a six-foot solid wooden fence and that the Board did not hear any health or safety reasons for denial. Mr. Avery is encouraged to be respectful of neighbors and maintaining of his property. A motion was made to approve the conditional use application.
  - Schon motion
  - Fesemyer second
  - Approved 3-0

Secretary's report was reviewed and approved for the May 12, 2020 meeting.

- Hamm motion
- Fesemyer second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
- Approved 3-0

Ending balance in General Fund – \$327,812.41  
Ending balance in Savings Account – \$182,134.21  
Act 13 Impact Fee Balance – \$279,441.75  
2016 Flood Reimbursement – \$20,022.92  
Investments Account – \$651,979.84  
Ending balance in State Liquid Fuel Fund – \$170,267.55

### **TOWNSHIP RESIDENTS**

- Jeff Yeager, 324 Sawmill Road – Mr. Yeager stated that the grass at 104 SR 973 West has not been cut all year and is at least 18” tall. Don Robinson, Codes Officer, will inspect the property and proceed appropriately.

### **POLICE REPORT**

- Due to the COVID-19 pandemic no representatives from the police department were present.

### **FIRE COMPANY – President Don Confer**

- Mr. Confer stated that the fire company’s membership continues to grow.
- Mr. Confer said a Chicken Bar-B-Que is planned for July.

### **ROAD FOREMAN REPORT – Scott Paulhamus**

- Mr. Paulhamus presented the 2020 paving bids to the Board of Supervisors.
  - HRI - \$185,868.10
  - Bowman Excavating & Paving - \$206,633.22
  - Dave Gutelius Excavating - \$295,397.00
  - Glenn O. Hawbaker - \$190,779.36
  - Big Rock Paving - \$209,693.75
- A motion was made to approve the paving bid from HRI, Inc. in the amount of \$185,868.10
  - Fesemyer motion
  - Schon second
  - Approved 3-0
- Mr. Paulhamus stated that the dumpster at Mutchler Park is being filled with garbage and trash by individuals. The Township will be relocating the dumpster to our fenced in maintenance garage area. Little League board members will be notified.

### **ZONING/CODES OFFICER – Don Robinson**

- There were five zoning permits issued for the month of May. See attached list of activities also addressed during the month.

### **OLD BUSINESS**

- There was no old business presented to the Board.

## **NEW BUSINESS**

- Ordinance 02.11.2020.01 – A Floodplain Amendment ordinance was presented for approval. A motion was made to approve this ordinance.
  - Schon motion
  - Fesemyer second
    - Approved 3-0
- Flood Buyout Lease: 15-004-112 & 15-004-113 – Allison Albert requests to lease these parcels from the Township. A motion was made to approve this lease.
  - Fesemyer motion
  - Schon second
    - Approved 3-0
- Eckard Road – Stream bank stabilization project. Chairman Hamm will be in contact with Dave Keller from Keller's Small Stream Solutions to get this project moving forward.

## **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

## **SOLICITOR REPORT – Marc Drier, Esquire**

- Solicitor Marc Drier was unable to attend the meeting.

## **GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Fesemyer motion
  - Schon second
    - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster and Don Robinson.

Respectfully submitted,



Patty Foster, Secretary