

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 8, 2022**

Vice Chairman, Mark Vollman, called the meeting to order at 7:00 p.m. Supervisors, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the February 8, 2022 meeting.

- Quigel motion
- Vollman second
 - Approved 2-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
 - Approved 2-0

Ending balance in General Fund – \$194,771.30

Ending balance in Savings Account – \$332,358.55

Act 13 Impact Fee Balance – \$396,505.19

Covid 19 ARPA Funds Balance – \$110,361.41

Investments Account – \$664,437.61

Ending balance in State Liquid Fuel Fund – \$15,851.69

TOWNSHIP RESIDENTS

- Robert Tobias – 1901 SR 973 East, Mr. Tobias expressed his concern regarding the Police Regionalization and the distance to be traveled to Cogan Station and the number of officers that would be available to residents of the Township should the need arise.

POLICE REPORT

- February 2022 – 31 Incidents; YTD – 75 Incidents

FIRE COMPANY – Don Confer

- There were no representatives present from the Fire Company

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus had nothing to present to the Board

ZONING/CODES OFFICER – Don Robinson

- There was one permit issued for the month of February. See attached list of activities also addressed during the month.

OLD BUSINESS

- Update – Old Lycoming Police Chief – Mike Engel, a Township resident and an Old Lycoming Police Department officer spoke in support of the regionalization program. Mr. Tobias expressed his concern regarding police coverage. Mr. Engel stated that nothing has been finalized. Mr. Tobias stated he is against signing anything prior to specifics being laid out.

NEW BUSINESS

- Ambulance Service Contract – The Ambulance Service Contract has been signed. Hiring process is currently underway for someone from 6 a.m. to 6 p.m. The balance of the manpower will be volunteer.

- Galen Davenport – Auditor’s Report. The Books are in order and the Township is financially in good shape.
- Chemung Supply Corp. - Guide Rail Installation – The price received from Chemung Supply Corp. is \$6,953.50. This price covers installation of our used guide rail and Chemung will supply 8’ posts, bolts and nuts to cover 300 feet. A motion was made to proceed with the guide rail installation
 - Quigel motion
 - Vollman second
 - Approved 2-0
- Logging Bids – Ken Breon is interested in logging. Solicitor Drier stated that he must submit a bid.

Lycoming County Planning Proposal – Sharon Rossman, Mark Haas and David Hibbert presented a proposal to become Hepburn Township’s Planning Board and replace our current Board. The cost would be \$2.25/capita.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

- There was nothing brought before the Board of Supervisors

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 2-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Executive Session: Active Litigation Corey Mach

Respectfully submitted,

Patty Foster, Secretary