

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
May 10, 2022**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors, Heller, Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved for the April 12, 2022 meeting.

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
- Approved 3-0

Ending balance in General Fund – \$198,337.54
Ending balance in Savings Account – \$332,399.53
Act 13 Impact Fee Balance – \$396,505.19
Covid 19 ARPA Funds Balance – \$110,361.41
Investments Account – \$664,437.61
Ending balance in State Liquid Fuel Fund – \$154,912.83

TOWNSHIP RESIDENTS.

- Ken Snyder – 2405 SR 973 East, Mr. Snyder inquired as to why the gate between the park and the maintenance area was not opened during Opening day for Little League. Supervisor Vollman stated that he drove pas the ballfield and noted that there was ample parking available at the park and therefore did not unlock the gate.

POLICE REPORT – Officer Engel

- April 2022 – 40 Incidents; YTD – 182 Incidents

FIRE COMPANY – Don Confer

- The annual spring carnival is scheduled to begin May 17, 2022
- The new ambulance service went into service on May 9, 2022.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the new mini excavator has been delivered.
- Guide rail is to be installed the week of May 16, 2022.
- The new maintenance building will be started the week of May 16, 2022.

ZONING/CODES OFFICER – Don Robinson

- There were no permits issued for the month of April. See attached list of activities also addressed during the month.

OLD BUSINESS

- Update – Logging Bids. The bid from Iron Wood Lumber has been updated and resubmitted. Proceeds from the wood that is logged will be split 50/50 with the Township. Iron Wood Lumber will pay all expenses except \$400 for the landowner, which will be the Township’s responsibility. A motion was made to accept this proposal.
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Lycoming County Planning Proposal – The Supervisors stated that as Hepburn Township has its own Planning Board and everything is working smoothly, there is no need to switch to the County Planning Board. A motion was made to deny the proposal.
 - Heller motion
 - Vollman second
 - Approved 3-0

NEW BUSINESS

- Paving Bids were opened.
 - HRI \$238,065.85
 - Glenn O Hawbaker - \$227,072.15

A motion was made to approve Glenn O Hawbaker’s bid of \$227,072.15

- Heller motion
- Quigel second
 - Approved 3-0
- School House Road Dumping – Zoning Officer, Don Robinson will contact DEP regarding this dumping in restricted area.
- Trout Run Senior Citizens – This is a social group for senior citizens that meets once a month for lunch and socializing. Hepburn Township donated to this group in the past and they are request another donation to cover expenses for people from our Township. A motion was made to donate \$100.
 - Vollman motion
 - Quigel second
 - Approved 3-0
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PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Dance Drier, Esquire

- The ordinance for Solar Panels is ready for review.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Executive Session: Fines/Littering

Respectfully submitted,

Patty Foster, Secretary