

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
August 10, 2021**

Supervisor Oscar Schon called the meeting to order at 7:00 p.m. Supervisors Schon, Heller and Vollman were present, along with the secretary/treasurer and zoning permit officer.

Secretary's report was reviewed and approved for the July 6, 2021 meeting.

- Schon motion
- Heller second
 - Approved 3-0

Treasurer's Report was reviewed and approved, with one correction in the liquid fuels account.

- Heller motion
- Vollman second
 - Approved 3-0

Ending balance in General Fund – \$317,678.45
Ending balance in Savings Account – \$332,274.79
Act 13 Impact Fee Balance – \$411,580.69
Investments Account – \$652,855.53
Ending balance in State Liquid Fuel Fund – \$491.66

TOWNSHIP RESIDENTS

- Don Robinson thanked the supervisors for allowing the road closure for the Hepburn Baptist Church ice cream social.
- Jeff Yeager, 324 Sawmill Road – Mr. Yeager stated that the tree that fell has still not been cleaned up and questioned how long a resident has to remove debris. Scot Paulhamus will ask the resident what his plans are.
- Fred Wesley, 1286 Factory Road – Mr. Wesley expressed concern that the Longo property has not been cleaned up yet. The supervisors stated that this is an on going process. Mr. Wesley also inquired about white fog lines on edge of road. Oscar Schon stated that a lot of roads are too narrow for white lines. Scott will check the cost to paint lines on edge.

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POLICE REPORT – Chief Kriner

- July 2021 – 62 incidents; YTD – 313 incidents
- Chief Kriner stated that National Night Out was a success with approximately 750 people in attendance.
- Oscar Schon brought to the Police Department's attention an issue with a local resident who has been at Mutchler Park with dogs being aggressive and not on a leash. The police will make contact with the resident and warn her about violating the ordinance.

FIRE COMPANY – Jeff Tempesco

- There were no representatives from the Fire Company present.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus requested permission to purchase cement blocks to separate road materials for storage. The cost to purchase the concrete blocks from Lycoming Burial Vault is \$10,284 and the delivery fee from Updegraph Trucking is \$3,150. A motion was made to approve this purchase.
 - Vollman motion
 - Heller second
 - Approved 3-0
- There is approximately 300' of guide rail on Crescent Hill Road in need of new, longer posts. The cost for the post replacement is \$3,786. A motion was made to approve the purchase.
 - Heller motion
 - Vollman second
 - Approved 3-0
- Quotes have been received for daylighting on Rose Valley and Spook Hollow roads from Dincher Tree Service. The cost for Rose Valley Road is \$14,380. The Cost for Spook Hollow Road is \$9,400. A motion was made to day light Rose Valley Road this year.
 - Heller motion
 - Vollman second
 - Approved 3-0
- After discussion as to the effects of day lighting, a motion was made to amend the decision and proceed with day light both roads this year for a total amount of \$24,300.
 - Heller motion
 - Vollman second
 - Approved 3-0
- Mr. Paulhamus presented a quote by Kiess Construction to build the addition to the storage shed in the amount of \$36,415. This was the only quote received. A motion was made to accept this price.
 - Heller motion
 - Vollman second
 - Approved 3-0
- Two bids were received for the asphalt pad to be placed under the storage addition.
 - M&M Paving - \$15,470
 - Stix-N-Stones Paving - \$8,910
- A motion was made to accept the bid by Stix-N-Stones for \$8,910
 - Vollman motion
 - Heller second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were four permits issued for the month of July. See attached list of activities also addressed during the month.

OLD BUSINESS

- DEP has not approved the four permits for the Smokey Corners Act 537 project, or the pipe permit. Dr. Earley wants to change to a concrete box as opposed to plastic.
- Klump Road Bridge Bundling project start date is now September per Sean McCormick from Basset Engineering.

NEW BUSINESS

- There was no new business brought before the Board.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

Sunshine Act Amendment: Act 65 passed June 30, 2021 and effective August 30, 2021 reads in part that Township Secretary must post agenda on the door of the meeting place and on the web site 24 hours prior to the meeting.

GOOD OF THE ORDER.

- Motion to adjourn meeting
 - Schon motion
 - Heller second
 - Approved 3-0

Attendance at Board meeting: Oscar Schon, Heath Heller, Mark Vollman, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary