

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
December 12, 2023**

Vice Chairman, Mark Vollman, called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the November 14, 2023 meeting.

- Quigel motion
- Vollman second
- Approved 2-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 2-0

Ending balance in General Fund – \$281,450.26
Ending balance in Savings Account – \$131,573.12
Act 13 Impact Fee Balance – \$234,240.02
Covid 19 ARPA Funds Balance – \$186,477.90
Investments Account – \$909,924.33
Ending balance in State Liquid Fuel Fund – \$781.97

TOWNSHIP RESIDENTS

- There were no comments presented to the Board of Supervisors.

POLICE REPORT – Chief DeRemer

- November 2023 – 46 Incidents; YTD – 508 Incidents

FIRE COMPANY – William Schon

- 17 Calls in October; YTD 494 calls.
- Application has been made for an \$800,000 grant for a new fire truck.
- The Fire Company will hold bingo at the Fire Hall on January 13.
- In February a purse bingo game will be held.

SEO – Mike McClain

- SEO Mike McClain stated that 151 Marydale Street is installing a new septic tank.

ROAD FOREMAN REPORT – Scott Paulhamus

- There was nothing to report by the Road Department.

ZONING/CODES OFFICER – Don Robinson

- There were four zoning permits issued in the month of November. See attached list of activities also addressed during the month.

OLD BUSINESS

- The dumpsters owned by ID Washington Disposal Services have still not been removed.

NEW BUSINESS

- A motion was made to adopt the 2024 Budget.
 - Quigel motion
 - Vollman second
 - Approved 2-0
- Fire Rescue Billing Ordinance will be advertised for the January meeting.
- The Township now has a Facebook page – Hepburn Township Lycoming County PA

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT –Marc Drier, Esquire

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary