

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
February 13, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the January 2, 2024 meeting.

- Vollman motion
- Quigel second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$245,213.41
Ending balance in Savings Account – \$133,153.23
Act 13 Impact Fee Balance – \$234,240.02
Covid 19 ARPA Funds Balance – \$156,477.90
Investments Account – \$909,924.33
Ending balance in State Liquid Fuel Fund – \$788.84

TOWNSHIP RESIDENTS

- Mr. Don Leathers – Mr. Leather stated he wants the supervisors to be aware of the sound (decibel levels) at the Inflection well pad.
- Mr. Kenneth Snyder. 2405 SR 973 East – Mr. Snyder stated that he would like to see more playground equipment at Mutchler Park. The Board stated they would check into availability and pricing.

POLICE REPORT – Chief DeRemer

- January 2024 – 38 Incidents; YTD – 38 Incidents

FIRE COMPANY – Don Confer

- On February 24 a purse bingo game will be held.
- There will be an Easter Egg Hunt on March 9.

SEO – Mike McClain

- The SEO was not in attendance

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus requested approval of the purchases of the following:

- Stephenson Equipment Inc. – Wood Chipper Model 12X Intimidator - \$51929.45
- LandPro Equipment LLC – John Deere 72D Auto Exchange Mower Deck - \$4983.71
- Bobcat Company – PCFF34 Plate Compactor and a n 18” High Flow Planer - \$26,285.84

These items were approved for purchase at the January meeting but not voted on. A motion was made to purchase the equipment.

- Quigel motion
- Heller second
 - Approved 3-0
- The salt contract has been signed for 2024/2025.

ZONING/CODES OFFICER – Don Robinson

- There was one zoning permits issued in the month of January. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no Old Business to be discussed.

NEW BUSINESS

- Resolution 02.13.24.01 – Fire Service Tax. A motion was made to adopt this resolution.
 - Vollman motion
 - Heller second
 - Approved 3-0
- Ordinance 02.13.24.01 – Mitigation Rates for Fire Department. A motion was made to adopt this Ordinance.
 - Vollman motion
 - Heller second
 - Approved 3-0
- Resolution 02.13.24.02 – SEO Fees. A motion was made to adopt this Resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Resolution 02.13.24.03 – SEO Primary & Alternate Appointments. A motion was made to adopt this Resolution.
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Jeff Brooks – Nappi Sewer. Mr. and Mrs. Nappi will be submitting a check to the Township in the amount of \$17,299.38. This money will be distributed to the five original participants in the sewer project.
- Voter Referendum – Liquor Sales in Hepburn Township. The Board will wait for documents from Solicitor Marc Drier.

- Solar Panel Ordinance Update – Supervisor Quigel is working on the update.
- Website – There were three changes noted for update on the Township website.
- Flags – This is a proposal to purchase flags for along portions of the Township roadway. The cost would be \$40 per flag and a pole. Lighting would be a consideration. It was recommended that just one flag and pole be purchased for the Township Office area.

PLANNING COMMISSION

- Plan #508 – Roderick Fry and Robert Hoffa was presented and approved.

SOLICITOR REPORT –Dance Drier, Esquire

- Solicitor Drier had nothing to discuss.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary