

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
February 14, 2023**

Vice Chairman, Mark Vollman, called the meeting to order at 7:04 p.m. Supervisors Vollman and Quigel were present, along with the secretary/treasurer, and zoning/codes officer.

Secretary's report was reviewed and approved with one correction for the January 3, 2023 meeting,

- Quigel motion
- Vollman second
 - Approved 2-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
 - Approved 2-0

Ending balance in General Fund – \$172,983.87
Ending balance in Savings Account – \$224,620.30
Act 13 Impact Fee Balance – \$402,107.35
Covid 19 ARPA Funds Balance – \$189,975.40
Investments Account – \$775,432.61
Ending balance in State Liquid Fuel Fund – \$484.76

At this time Supervisor Chairman, Heath Heller, joined the meeting via telephone.

TOWNSHIP RESIDENTS

- Ken Snyder, 2405 SR 973 East – Mr. Snyder thanked everyone for their help during the fire which destroyed his barn.
- George Schram, 155 Woodview Drive – Mr. Schram stated that the shoulder of Woodview Drive was breaking up between the driveways at 160-174. Road Foreman, Scott Paulhamus, will build up the shoulder with modified.

POLICE REPORT – Officer Mike Engel

- January 2023 –50 Incidents; YTD –50 Incidents

FIRE COMPANY – Don Confer, President

- A Big Bang Gun Raffle is scheduled for February 25, 2023, and there are still some tickets available.
- The old fire engine sold for \$160,000 and went to Iowa.
- The annual Fire Carnival will be held May 16 – 20, 2023.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the 1000 gallon diesel tank has been installed.
- Dincher Tree Service quoted the following prices for daylighting.
 - Rock Run and Old 15 - \$14,000
 - Factory Road and Spook Hollow - \$28,000

A motion was made to put the daylighting out for bid.

- Vollman motion
- Heller second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- There were five zoning permits issued in the month of January. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no old business to be discussed.

NEW BUSINESS

- Supervisor Vollman introduced the new SEO Officer, Mike McClain, to the Township.
- Resolution 02.14.23.01 – SEO Fees
 - Quigel motion
 - Vollman second
 - Approved 3-0
- Resolution 02.14.23.02 – Appointment of SEO Officer, Mike McClain
 - Vollman motion
 - Quigel second
 - Approved 3-0
- A motion was made to amend the agenda.
 - Quigel motion
 - Vollman second
 - Approved 3-0

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

- There was nothing brought before the Board of Supervisors.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Quigel motion
 - Vollman second
 - Approved 3-0

Attendance at Board meeting: Heath Heller (by telephone), Mark Vollman, Brian Quigel, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary