

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
January 2, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the December 12, 2023 meeting.

- Quigel motion
- Vollman second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
- Approved 3-0

Ending balance in General Fund – \$263,290.71

Ending balance in Savings Account – \$132,086.80

Act 13 Impact Fee Balance – \$234,240.02

Covid 19 ARPA Funds Balance – \$186,477.90

Investments Account – \$909,924.33

Ending balance in State Liquid Fuel Fund – \$781.97

TOWNSHIP RESIDENTS

- There were no comments presented to the Board of Supervisors.

POLICE REPORT – Chief DeRemer

- December 2023 – 26 Incidents; YTD – 534 Incidents

FIRE COMPANY – Karen Confer

- There are six new members joining the Fire Company tonight.
- The Fire Company will hold bingo at the Fire Hall on January 13.
- On February 24 a purse bingo game will be held.
- There will be a Big Bang Gun Raffle in March.
- There will be an Easter Egg Hunt in April.

SEO – Mike McClain

- The SEO was not in attendance

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus presented quotes for the following items to be purchased in 2024.
- Stephenson Equipment Inc. – Wood Chipper Model 12X Intimidator - \$51929.45

- LandPro Equipment LLC – John Deere 72D Auto Exchange Mower Deck - \$4983.71
- Bobcat Company – PCFF34 Plate Compactor and a n 18” High Flow Planer - \$26,285.84
- I.D. Washington Dumpsters are still at Township Building.

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued in the month of December. See attached list of activities also addressed during the month.

OLD BUSINESS

- There was no Old Business to be discussed.

NEW BUSINESS

- There was no New Business to be discussed.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT –Marc Drier, Esquire

- Solicitor Drier had nothing to discuss.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Vollman motion
 - Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary

