

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 9, 2021**

Supervisor Oscar Schon called the meeting to order at 7:00 p.m. Supervisors Schon and Heller were present, along with the secretary/treasurer and zoning permit officer.

84th District State Representative, Joe Hamm, was present and discussed Governor Wolf's proposed budget for 2021,

Secretary's report was reviewed and approved for the February 9, 2021 meeting.

- Schon motion
- Heller second
- Approved 2-0

Treasurer's Report was reviewed and approved.

- Heller motion
- Schon second
- Approved 2-0

Ending balance in General Fund – \$289,390.06
Ending balance in Savings Account – \$232,210.50
Act 13 Impact Fee Balance – \$343,724.26
2016 Flood Reimbursement – \$20,029.63
Investments Account – \$652,855.53
Ending balance in State Liquid Fuel Fund – \$158,485.58

TOWNSHIP RESIDENTS

- There were no comments presented to the Board of Supervisors.

POLICE REPORT – Sargent Kriner

- February 2021 – 23 incidents; YTD – 56 incidents

FIRE COMPANY – Don Confer

- The Fire Company will sponsor a chicken bar b que on April 18. This will be take-out only.

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus reported that Kriger Fence will be installing the fencing around the playground within the next week.
- A quote has been received for replacement of the basketball backboard in the amount of \$623 plus shipping.
- Four backup cameras with monitors (one for each truck) have been priced for a total of approximately \$320 plus shipping. The Board gave approval for both the basketball backboard and the cameras to be ordered and installed.

ZONING/CODES OFFICER – Don Robinson

- There were three permits issued for the month of February. See attached list of activities also addressed during the month.

OLD BUSINESS

- Klump Road Bridge Update – Right of Way Agreements have been signed by the three residents affected by the bridge replacement.
- The Hepburn Township Volunteer Fire Ambulance Service is moving forward. A law firm has been hired to write up agreements with all the fire companies involved.

NEW BUSINESS

- Act 537 Update – Jeff Brooks presented new planning modules and drawings for the final part of the Smokey Corners Act 537 plan.
 - Resolution 03.09.21-1.1 McLoney Property – 220 Norwood Drive
 - Resolution 03.09.21-1.2 Wilson Property – 1556 Smokey Corners Road
 - Resolution 03.09.21-1.3 Renninger Property – 1667 Smokey Corners Road
 - Resolution 03.09.21-1.4 Fisher Property – 2399 Northway Road Extension
 - Resolution 03.09.21-1.5 Earley Property – 1724 Smokey Corners Road
 - A motion was made to adopt all five resolutions
 - Heller motion
 - Schon second
 - Approved 2-0
- A motion was made to authorize the secretary, Patty Foster, to be the signer for the Permit for the Collection Line associated with the Smokey Corners project.
 - Schon motion
 - Heller second
 - Approved 2-0
- A motion was made to pay any required fee associated with the Smokey Corners project, subject to reimbursement by the property owners.
 - Schon motion
 - Heller second
 - Approved 2-0
- Open Records Officer – The website needs updating to specify the designated open records officer.
 - Resolution 03.09.21-2 It is resolved that the Open Records Officer for Hepburn Township shall at all times be designated as the Township Secretary.
 - Schon motion
 - Heller second
 - Approved 2-0
- 2016 Flood Account – All documentation has been approved by FEMA for the 2016 Flood. This account may now be closed. A motion was made to close this account and move remaining balance into the General Fund.
 - Schon motion
 - Heller second
 - Approved 2-0
- Auditors' Report – The Audit of the General Fund has been completed and everything is in good shape.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT – Marc Drier, Esquire

- There was nothing brought before the Board of Supervisors

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Heller second
 - Approved 2-0

Attendance at Board meeting: Oscar Schon, Heath Heller, Patty Foster and Don Robinson.

Respectfully submitted,

Patty Foster, Secretary