

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
March 12, 2024**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the February 13, 2024 meeting.

- Vollman motion
- Quigel second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$247,421.56
Ending balance in Savings Account – \$133,654.37
Act 13 Impact Fee Balance – \$235,121.62
Covid 19 ARPA Funds Balance – \$157,168.05
Investments Account – \$940,339.05
Ending balance in State Liquid Fuel Fund – \$158,470.98

TOWNSHIP RESIDENTS

- Galen Davenport, 517 Troy Road – The Township Audit has been completed and books are found to be in good order.
- Mr. Kenneth Snyder, 2405 SR 973 East – Mr. Snyder stated that he called Play World, but the call was not returned.
- Jackie Condon, 5941 Bloomingrove Road – March 30, 2024, 11:00 a.m. Balls Mills Church will have an Easter egg hunt.

POLICE REPORT – Chief DeRemer

- February 2024 – 33 Incidents; YTD – 71 Incidents

FIRE COMPANY – Don Confer

- March 23 a Big Bang Gun Raffle will be held.
- There will be an Easter Egg Hunt on March 16 instead of March 9.
- The audit has been completed.
- Jason Anderson was sworn in as a member of the Special Fire Police for the Fire Department.

SEO – Mike McClain

- The SEO was not in attendance

ROAD FOREMAN REPORT – Scott Paulhamus

- Mr. Paulhamus stated that the chipper has been delivered and works well.

ZONING/CODES OFFICER – Don Robinson

- There was one zoning permits issued in the month of February. See attached list of activities also addressed during the month.

OLD BUSINESS

- The voter referendum regarding alcohol sales will be place on the ballot for the general election.
- Prices will be acquired for a flag, flag pole and solar light for the township office/maintenance property.

NEW BUSINESS

- New Red-Dot Signs for guns and new holsters are needed by the Lycoming Regional Police Department at a cost of \$17,701. A motion was made to donate \$2500 to the police department for the purchase of these items. Money to come from the COVID 19 ARPA funds.
 - Heller motion
 - Vollman second
 - Approved 3-0
- The Fire Department Generator purchased by the Township in November of 2022 is not working. The cost to change the electrical over to single phase is too much and parts are not available and/or will cost too much to fix. The Fire Department is getting quotes for a new one. The current generator can be sold on Municibid with a starting price of \$2500. The cover that was purchased for the generator will be used at the carnival grounds for storage.

PLANNING COMMISSION

- Plan #509 – Thomas Paulhamus et al & The Scott A & Holly A Paulhamus Trust was presented and approved.
- Plan #510 – Snyder Family Irrevocable Trust was presented and approved.

SOLICITOR REPORT –Marc Drier, Esquire

- A motion was made to have the solicitor draw up a referendum for the General Election ballot to allow alcohol sales.
 - Vollman motion
 - Quigel second
 - Approved 3-0

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Vollman motion

- Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary