

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
November 14, 2023**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary's report was reviewed and approved for the October 10, 2023 meeting.

- Vollman motion
- Quigel second
- Approved 3-0

Treasurer's Report was reviewed and approved.

- Quigel motion
- Vollman second
- Approved 3-0

Ending balance in General Fund – \$280,942.72
Ending balance in Savings Account – \$131,573.12
Act 13 Impact Fee Balance – \$233,590.02
Covid 19 ARPA Funds Balance – \$186,477.90
Investments Account – \$909,924.33
Ending balance in State Liquid Fuel Fund – \$732.55

TOWNSHIP RESIDENTS

- There were no comments presented to the Board of Supervisors.

POLICE REPORT – Chief DeRemer

- October 2023 – 40 Incidents; YTD – 462 Incidents

FIRE COMPANY – Chief Confer

- 31 Calls in October; YTD 477 calls.
- Burning Ordinance Updates are needed for both the Lycoming Regional Police Department and the Fire Company.
- The Fire Company will hold a Big Bang Event on Saturday, November 18 at the Fire Hall.

SEO – Mike McClain

- The SEO had nothing to present to the Board of Supervisors.

ROAD FOREMAN REPORT – Scott Paulhamus

- Smokey Corners Road – Paving and Line Painting have been completed.

ZONING/CODES OFFICER – Don Robinson

- There were two zoning permits issued in the month of October. See attached list of activities also addressed during the month.

OLD BUSINESS

- Inflection has purchased dampening blankets to arrive next week. The compressor will be turned on again at the end of the week.

NEW BUSINESS

- The 2024 Budget will be advertised for adoption at the December 12 meeting. The budget will be posted on the window of the Township for review.

PLANNING COMMISSION

- No representatives from the Planning Commission were present.

SOLICITOR REPORT –Marc Drier, Esquire

- The cost recovery for the Fire Company was discussed. Changes can be done by resolution.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Vollman motion
 - Quigel second
 - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary