

**HEPBURN TOWNSHIP  
BOARD OF SUPERVISORS  
REGULAR MONTHLY MEETING MINUTES  
September 5, 2023**

Chairman, Heath Heller, called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

A Conditional Use Hearing was held for Kris Armson, 194 Willow Trace, Williamsport, PA. Mike O'Brien of 2943 Northway Road Ext. expressed concerns regarding possible traffic and water usage. Mr. Armson stated that there will be very little traffic and minimal water usage for their hydroponic growing. A motion was made to approve this conditional use.

- Heller motion
- Quigel second
  - Approved 3-0

Secretary's report was reviewed and approved for the August 8, 2023 meeting.

- Vollman motion
- Quigel second
  - Approved 3-0

Treasurer's Report was reviewed and approved.

- Vollman motion
- Quigel second
  - Approved 3-0

Ending balance in General Fund – \$325,652.59  
Ending balance in Savings Account – \$129,621.49  
Act 13 Impact Fee Balance – \$536,758.07  
Covid 19 ARPA Funds Balance – \$186,477.90  
Investments Account – \$909,924.33  
Ending balance in State Liquid Fuel Fund – \$162,146.69

**TOWNSHIP RESIDENTS**

- Mr. Don Leathers, 386 Factory Road - stated that the sound levels are still high. After discussion, it was decided that an independent company will be hired to complete a sound study.
- Karen Confer, Pleasant Valley Road – questioned what makes a property compliant when there are still numerous cars parked on the property. Zoning Officer Don Robinson stated that cars that are licensed and inspected may be parked on a property.

**POLICE REPORT – Chief DeRemer**

- August 2023 – 57 Incidents; YTD – 382 Incidents

**FIRE COMPANY – Chief Nathan Confer**

- 59 Calls in August; YTD 402 calls.
- The storm on August 30 has been classified as a downburst. The Emergency Management Department is waiting for further evaluation.

**SEO – Mike McClain**

- The SEO was not present.

**ROAD FOREMAN REPORT – Scott Paulhamus**

- Bids for a new 2024 Ford truck to replace the 2013 Ford have been received.  
Hoffman ford - \$73,000  
Hondru Ford - \$74,400 A motion was made to approve the bid from Hoffman Ford.
- Quigel motion
- Vollman second
  - Approved 3-0
- Bids for the 9' Boss V Plow were also received.  
Levan Machine - \$8,052  
Bradco - \$9595.96 A motion was made to approve the bid from Levan Machine.
- Vollman motion
- Quigel second
  - Approved 3-0
- Paving will begin the week of September 11, 2023

**ZONING/CODES OFFICER – Don Robinson**

- There were two zoning permits issued in the month of August. See attached list of activities also addressed during the month.

**OLD BUSINESS**

- The Board of Supervisors has recommended that the Fire Tax be increased to .46 mils in 2024. A vote was tabled at this time.

**NEW BUSINESS**

- It was noted that Seneca's water trucks have been speeding while traveling in the Township. Chief DeRemer will have patrols watching and requested that residents document the date and time of incidents as they occur.
- The Fire Department needs a concrete pad for the new generator that was purchased. A motion was made to donate up to \$5000 for the pad, a building to house the generator and an exhaust system, with the payment to come out of the COVID 19 ARPA funds.
  - Heller motion
  - Vollman second
    - Approved 2-0 with Supervisor Quigel abstaining

- A Resolution was presented to void the current SEO contract with Old Lycoming Township effective September 5, 2023. Mike McClain will remain the Township SEO. A motion was made to adopt this Resolution.
  - Heller motion
  - Vollman second
    - Approved 3-0

#### **PLANNING COMMISSION**

- No representatives from the Planning Commission were present.

#### **SOLICITOR REPORT –Marc Drier, Esquire**

- There was nothing brought before the Board of Supervisors.

#### **GOOD OF THE ORDER**

- Motion to adjourn meeting
  - Vollman motion
  - Heller second
    - Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Executive Session: Possible Litigation, Wert/PPL; SEO Contract; Inflection - Hensler Well Pad

Respectfully submitted,

Patty Foster, Secretary