

**HEPBURN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING MINUTES
October 11, 2016**

Chairman Joseph Hamm called the regular monthly meeting of the Hepburn Township Board of Supervisors to order at 7:00 p.m. Supervisors Hamm, Fesemyer and Schon were present, along with the secretary/treasurer, the zoning/codes officer and the solicitor.

Secretary's report was reviewed and approved for the September 13, 2016 regular monthly meeting.

- Schon motion
- Fesemyer second
 - Approved 3-0

Treasurer's Report was reviewed and approved.

- Fesemyer motion
- Schon second
 - Approved 3-0

Ending balance in CD fund – \$404,729.74
Ending balance in Savings account – \$50,888.69
Act 13 Impact Fee balance – \$387,279.07
2011 Flood reimbursement – \$21,682.85
Grand total in township accounts – \$1,115,249.26
Ending balance in State Liquid Fuel Fund – \$991.95

TOWNSHIP RESIDENTS

- Allyon Leidhecker, 267 Sawmill Road, Lot #5 – Mr. Leidhecker stated he discovered a large oil tank in Lycoming Creek with a small amount of oil on top of the water on May 23, 2016 at around 6:33 p.m. The Hepburn Township Volunteer fire company was contacted, as well as DEP. To date there has been no action and Mr. Leidhecker was asking what should be done to remove the tank from the creek. The supervisors encouraged Mr. Leidhecker to contact Lycoming Township since the tank is in Lycoming Township and make another call to DEP for further guidance. Chairman Hamm stated he would reach out to the fire chief to see what was done from the fire company on this matter but cautioned that municipalities are heavily regulated by DEP and EPA when it comes to navigable waterways.
- Doug Wood, 617 Beach Drive – Mr. Wood stated his concern regarding the missing speed limit sign on Beach Drive. Road Foreman Scott Paulhamus said he would get the sign and post replaced. Mr. Wood also had questions regarding the right of way and the use of it, and was inquiring about Inflection Energy and a pipeline. Chairman Hamm informed Mr. Wood that the Township has not been contacted by Inflection Energy regarding any pipeline work in the right-of-way along Beach Drive.

POLICE REPORT – Officer McCormick

- September 2016 – 47 incidents; 2016 YTD – 359 incidents

FIRE COMPANY REPORT – Not Present

ROAD FOREMAN REPORT – Scott Paulhamus

- Scott stated a concrete headwall has been poured and completed to control erosion along the berm in the 1600 block of Quaker Hill Road.
- Scott said that work on the new baseball field at Mutchler Park is nearing completion.
- Scott presented three (3) part-time seasonal employees to help with the snow plowing as needed. A motion was made to hire Donald Koons, Mike Schon and Gary Seyler for plowing at \$10.00 per hour.
 - Schon motion
 - Fesemyer second
 - Approved 3-0

ZONING/CODES OFFICER – Don Robinson

- Don stated there was one (1) zoning permit issued during the month of September.
- The solicitor was requested to file a criminal complaint against Larry Schmohl for non-compliance of his property at 134 Sawmill Road.
- See attached list of activities addressed during the month.

OLD BUSINESS

- Financial Portfolio – Chairman Hamm has contacted Steve Lowe regarding a meeting and is waiting for a response.
- Cable Franchise Agreement – Chairman Hamm has contacted Cohen Law Group and set up a conference call for Thursday, October 20 at 6:00 p.m. to gather information.

NEW BUSINESS

- Ordinance No. 10.11.2016.01 (Amendments to Zoning Ordinance) – A motion was made to approve.
 - Fesemyer motion
 - Schon second
 - Approved 3-0
- Bids for Addition to Township Maintenance Garage
 - XW Construction, LLP. - \$179,680.00 (Construction of building)
 - ARC Heating & Service Co. - \$18,200.00 (HVAC)
 - Bechdel Plumbing, Heating & Air Conditioning - \$18,300.00 (HVAC)

A motion was made to accept the bid of XW Construction and to use Act 13 funding to pay for this infrastructure project.

- Schon motion
- Hamm second
 - Approved 2-1 (Yes – Hamm, Schon; No – Fesemyer)

A motion was made to accept the bid from ARC Heating & Service Co. contingent upon the bid including the design plans. If the design plans are not included, the motion would be to accept the bid from Bechdel Plumbing, Heating & Air Conditioning and to use Act 13 funding to pay for this infrastructure project.

- Schon motion
- Hamm second
 - Approved 2-1 (Yes – Hamm, Schon; No – Fesemyer)

- Inflection Energy – A conditional use hearing for the proposed Strouse Well Pad on Dylan Drive off of Crescent Hill Road will be tentatively held on November 19 at 8:00 a.m. at the township office upon confirmation from Inflection Energy that they can attend a hearing on that date.
- 2017 Budget Work Session – Chairman Hamm announced that the Township would hold a budget work session on Thursday October 20, 2016 at 7:00 p.m. to draft the 2017 budget.

PLANNING COMMISSION – The Commission did not meet.

SOLICITOR REPORT – Marc Drier, Esquire

- Mr. Drier reported the SEO has completed a camera inspection of the Renninger property on Smokey Corners Road and there is a possible solution to his system failure which would bring him back in compliance. Mr. Drier will continue to work with the SEO to make sure the work is completed and compliance is achieved.
- Mr. Drier shared that an agreement has been drafted for each of the property owners for the small stream sewage discharge system project. A meeting will be held at the township office on November 8, 2016 at 6:00 p.m. for the property owners to review the agreement and ask any questions they may have regarding it. Once signed, the Agreements will be recorded at the courthouse so any future owners are bound by the agreement.

GOOD OF THE ORDER

- Motion to adjourn meeting
 - Schon motion
 - Fesemyer second
 - Approved 3-0

Attendance at Board meeting: Joseph Hamm, Oscar Schon, Bob Fesemyer, Patty Foster, Don Robinson, Scott Paulhamus and Marc Drier, Solicitor.

Respectfully submitted,


Patty Foster, Secretary