**HEPBURN TOWNSHIP**

**BOARD OF SUPERVISORS**

**REGULAR MONTHLY MEETING MINUTES**

**April 8, 2025**

Chairman Heath Heller called the meeting to order at 7:00 p.m. Supervisors Heller, Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary’s report was reviewed and approved for the March 11, 2025 meeting.

* Quigel motion
* Vollman second
  1. Approved 3-0

Treasurer’s Report was reviewed and approved.

* Heller motion
* Vollman second
  1. Approved 3-0

Ending balance in General Fund – $330274.96

Ending balance in Savings Account – $134,024.31

Act 13 Impact Fee Balance – $194,295.33

Covid 19 ARPA Funds Balance – $5,365.60

Investments Account – $982,341.25

Ending balance in State Liquid Fuel Fund – $159,089.20

**TOWNSHIP RESIDENTS**

* Thomas Wert Jr.. 91 Brentwood Drive. Mr. Wert questioned when the Board decided that his electrical problems were not a problem. It was pointed out by the Board that there was active litigation by Mr. Wert against the Township on this matter. There was no more discussion. It was also pointed out that any further discussion should be between Mr. Wert’s attorney and the Township attorney appointed for the litigation.

**POLICE REPORT –** Chief Kriner

* There were no representatives from the Police Department present. There were 51 calls in March. Total calls YTD are 139.

**FIRE COMPANY** – Don Confer

* There were 64 calls in March. YTD total is 174.
* April 12th – Easter Egg hunt at Neil Mutchler Park
* April 29th – May 3rd – Carnival
* August 9th – Car show at the carnival grounds.

**SEO – Mike McClain**

* The SEO was not present.

**ROAD FOREMAN REPORT** – Scott Paulhamus

* Mr. Paulhamus stated that the Bridge on Schoolhouse Road will not go out for bid until May. The Township needs permits from Penn Dot first.
* The new truck will be done soon.
* Brooming of the Township roads has been completed.
* Greg Dibble from PennDot will be going over the roads so that paving bids can go out. Currently Horizon Drive and Lehman Drive are the roads in need of paving this year. Norwood Drive may be a possible alternate.

**ZONING/CODES OFFICER** – Don Robinson

* There were two zoning permits issued in the month of March. See attached list of activities addressed during the month.

**OLD BUSINESS**

* Inflection/Formentera Operations LLC – Noise Complaint. Greg Saunders has just started working with Formentera and was at the meeting to listen to residents’ complaints. Proposals are being obtained from Bearings & Associates regarding noise mitigation. More sound dampening blankets and insulation are also possibilities to control noise. Solicitor Drier stated that if the noise complaints are not handled the permit can be withdrawn. It was also noted that Dr. and Mrs. Leathers have moved due to the noise coming from the well pad.

**NEW BUSINESS**

* Road Name Change Request – The county has received a request to change Elmo Drove to Arthur Hill Drive. A motion was made to approve this change.
  + Heller motion
  + Vollman second
    - Approved 3-0
* Change of Building Code Inspector/Code Inspections Inc. – A notification of change in building code official was received from Codes Inspection. The Township’s new inspector will be Sam Musser. A motion was made to approve this change.
  + Quigel motion
  + Vollman second
    - Approved 3-0

**PLANNING COMMISSION**

* No representatives from the Planning Commission were present.

**SOLICITOR REPORT** –Marc Drier, Esquire

* + The Solicitor had nothing to bring before the Board.

**GOOD OF THE ORDER**

1. Motion to adjourn meeting
   1. Quigel, motion
   2. Vollman second
      * Approved 3-0

Attendance at Board meeting: Heath Heller, Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary