**HEPBURN TOWNSHIP**

**BOARD OF SUPERVISORS**

**REGULAR MONTHLY MEETING MINUTES**

**July 8, 2025**

Vice Chairman Vollman called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Floyd Bilbay II was sworn in as the new Township Supervisor.

Secretary’s report was reviewed and approved for the June 10, 2025 meeting.

* Quigel motion
* Bilbay second
  1. Approved 3-0

Treasurer’s Report was reviewed and approved.

* Quigel motion
* Vollman second
  1. Approved 3-0

Ending balance in General Fund – $436,106.25

Ending balance in Savings Account – $136,283.51

Act 13 Impact Fee Balance – $266,556.74

Investments Account – $982,341.25

Ending balance in State Liquid Fuel Fund – $160,726.28

**TOWNSHIP RESIDENTS**

* Kenneth Snyder – 2405 SR 973 East. Mr. Snyder requested an update on Neil Mutchler Park. Supervisor Vollman stated that a committee should be formed, as this is becoming too large for one person. Money would have to fund the project up front, but then there would be grans to replenish the Township account.

**POLICE REPORT –** Chief Kriner

* Chief Kriner stated that there were 48 calls in the month of June.

**FIRE COMPANY** – Chief Confer

* There were 55 calls in the month of June, 323 YTD.

**SEO – Mike McClain**

* The SEO was not present.

**ROAD FOREMAN REPORT** – Scott Paulhamus

* Mr. Paulhamus presented the bids for a Zero-turn Mower from Landpro Equipment. The bids are Government Contract Pricing.
  + - Gas-powered mower - $15,633.98
    - Diesel-powered mower - $18,476.38
    - A motion was made to purchase the diesel-powered mower.
      * Vollman motion
      * Bilbay second

Approved 3-0

**ZONING/CODES OFFICER** – Don Robinson

* There were no zoning permits issued in the month of June. See attached list of activities addressed during the month.

**OLD BUSINESS**

* Kimble Property Update.

**NEW BUSINESS**

* Resolution 2025-07-08-01 – Regional Solid Waste Management Plan for Lycoming County. A motion was made to approve this Resolution
  + Quigel motion
  + Bilbay second
    - Approved 3-0
      * + Beech Resources has applied for permission to withdraw water from Lycoming Creek. There are strict regulations regarding this process, and the amount of water that may be withdrawn is one of the regulations.

**PLANNING COMMISSION**

* Plan #516 for Russell T. Gehr – Highland Mountains LLC. A motion was made to approve this plan.
  + Quigel motion
  + Bilbay second
    - Approved 3-0

**SOLICITOR REPORT** –Marc Drier, Esquire

* + DuBoistown Borough – In September there will be a Council for State Ethics Commission meeting.

**GOOD OF THE ORDER**

* + Appointment of new positions for the Board of Supervisors was presented.
    - Chairman – Mark Vollman
    - Vice-Chair – Floyd Bilbay
    - A motion was made to approve the new positions
      * Quigel motion
      * Bilbay second
        + Approved 3-0

1. Motion to adjourn meeting
   1. Quigel, motion
   2. Bilbay second
      * Approved 3-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Floyd Bilbay, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary