**HEPBURN TOWNSHIP**

**BOARD OF SUPERVISORS**

**REGULAR MONTHLY MEETING MINUTES**

**June 10, 2025**

Vice Chairman Vollman called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary’s report was reviewed and approved for the May 13, 2025 meeting.

* Quigel motion
* Vollman second
  1. Approved 2-0

Treasurer’s Report was reviewed and approved.

* Quigel motion
* Vollman second
  1. Approved 2-0

Ending balance in General Fund – $445,441.93

Ending balance in Savings Account – $134,851.76

Act 13 Impact Fee Balance – $195,494.89

Covid 19 ARPA Funds Balance – -0-

Investments Account – $982,341.25

Ending balance in State Liquid Fuel Fund – $160,162.27

**TOWNSHIP RESIDENTS**

* Jeff Yeager – 324 Sawmill Road. Mr. Yeager stated that there are potholes on Sawmill Road. He also noted that he cleaned out the ditch that was blocked. Mr. Paulhamus stated that they will take care of the potholes and thanked Mr. Yeager for the ditch cleaning.
* Kenneth Snyder – 2405 SR 973 East. Mr. Snyder requested more lights on the ball fields and stated that there is not enough parking and not enough toilets.

**POLICE REPORT –** Chief Kriner

* There were no representatives from the police department. There were 23 calls in the month of May.

**FIRE COMPANY** – Chief Confer

* There were no representatives from the fire department.

**SEO – Mike McClain**

* The SEO was not present.

**ROAD FOREMAN REPORT** – Scott Paulhamus

* Mr. Paulhamus stated that the street lights have been installed at the intersections of Factory Road and Bloomingrove Road, as well as at Factory Road and Lehman Drive.
* There was one bid received for the purchase of the 2015 Truck. Bill Greenland was the bidder at $30,400. A motion was made to accept this bid.
  + - Quigel motion
    - Vollman second
      * Approved 2-0

**ZONING/CODES OFFICER** – Don Robinson

* There were three zoning permits issued in the month of May. See attached list of activities addressed during the month.

**OLD BUSINESS**

* There was no Old Business to be discussed.

**NEW BUSINESS**

* Resolution 06.10.25.01 – Resolution to update signers on the Investment Account. A motion was made to approve this Resolution
  + Quigel motion
  + Vollman second
    - Approved 2-0
      * + Solar Ordinance Update 06.10.25.01 – This revision will update all areas of the Solar Ordinance. A motion was made to approve this Ordinance.

Vollman motion

Quigel second

Approved 2-0

**PLANNING COMMISSION**

* No representatives from the Planning Commission were present.

**SOLICITOR REPORT** –Marc Drier, Esquire

* + The Solicitor had nothing to bring before the Board.

**GOOD OF THE ORDER**

1. Motion to adjourn meeting
   1. Vollman, motion
   2. Quigel second
      * Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary