**HEPBURN TOWNSHIP**

**BOARD OF SUPERVISORS**

**REGULAR MONTHLY MEETING MINUTES**

**March 11, 2025**

Vice Chairman Mark Vollman called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary’s report was reviewed and approved with one correction for the February 11, 2025 meeting. The correction was: Purse Bingo at the Fire Hall is April 6, not the 8th.

* Quigel motion
* Vollman second
  1. Approved 2-0

Treasurer’s Report was reviewed and approved.

* Quigel motion
* Vollman second
  1. Approved 2-0

Ending balance in General Fund – $305,992.07

Ending balance in Savings Account – $133,598.81

Act 13 Impact Fee Balance – $193,678.48

Covid 19 ARPA Funds Balance – $5,331.06

Investments Account – $982,341.25

Ending balance in State Liquid Fuel Fund – $159,089.20

**TOWNSHIP RESIDENTS**

* Marshall Sparks, 505 Lehman Drive – Mr. Sparks was inquiring as to the status of the noise issue at the Inflection well pad. Solicitor Drier stated that a letter has been sent to Inflection and he is waiting on a response.
* Irene Hurd, 16 Woodview Drive – Mrs. Hurd stated that water is running from the road, down her driveway and into her yard and freezes. The road employees will look at the property and review how this may be resolved.
* Dorothy Steinback, 4584 Bloomingrove Road – Mrs. Steinback is concerned about the state of the property at 5013 Bloomingrove Road. Mrs. Steinback was informed that the Township has been working on getting this property cleaned up and a court date has been set for the end of March.
* Kenneth Snyder, 2405 SR 973 East – Mr. Snyder stated that he feels we should have three pickleball courts instead of two. Supervisor Vollman said this will be considered if there is enough room.

**POLICE REPORT –** Officer Cochran

* There were 36 calls in February. Total calls YTD are 88. There was a fire at 190 Smokey Corners Road and a citation will be issued. The Police Department will investigate complaints of unlicensed motorcycles and four wheelers.
* The supervisors are still concerned about the number of vehicles going through the stop sign at the intersection of Pleasant Valley Road and Rose Valley Road.

**FIRE COMPANY** – Karen Confer

* The Big Bang went well. Following are the future events scheduled .
* April 5th – Community Yard Sale
* April 6th - Purse Bingo
* April 12th – Easter Egg hunt at Neil Mutchler Park
* April 29th – May 3rd – Carnival
* August 9th – Car show at the carnival grounds.

**SEO – Mike McClain**

* The SEO was not present.

**ROAD FOREMAN REPORT** – Scott Paulhamus

* Mr. Paulhamus stated that the Bridge on Schoolhouse Road will not go out for bid until May. The Township needs permits from Penn Dot first.
* Three more loads of salt will be purchased and the bins will be full again for next winter.

**ZONING/CODES OFFICER** – Don Robinson

* There were three zoning permits issued in the month of February. See attached list of activities addressed during the month.

**OLD BUSINESS**

* There was no old business to be discussed.

**NEW BUSINESS**

* Resolution 03.11.25.01 – This resolution was approval of the sewage module for The Christian Church of Cogan Station.
  + Quigel motion
  + Vollman second
    - Approved 2-0
* The parcel of land offered to the Township to extend the bike path has been changed from $1 to $3000 plus any fees associated with the transfer. Solicitor Drier stated that any land purchased by the Township must first be appraised and whatever the appraisal fee is, this is what the Township is allowed to pay. A motion was made to not purchase the property.
  + Quigel motion
  + Vollman second
    - Approved 2-0
* Tom Wert approached Solicitor Drier and the Supervisors with a piece of paper regarding land he feels he owns. He stated that he thought everyone should know about this. He went on to say that the County was in error when approving the subdivision and the Township also should not have approved it. Solicitor Drier did not respond and Supervisor Vollman informed Mr. Wert that this should have been presented during the portion of the meeting designated for residents, and asked him to take his seat.

**PLANNING COMMISSION**

* + Plan 514 for Thomas Paulhamus was presented and a motion was made to approve this plan.
    - Quigel motion
    - Vollman second
      * Approved 2-0
  + Plan 515 for Charles Ulmer was presented and a motion was made to approve this plan.
    - Quigel motion
    - Vollman second
      * Approved 2-0

**SOLICITOR REPORT** –Marc Drier, Esquire

* + The Solicitor had nothing to bring before the Board.

**GOOD OF THE ORDER**

1. Motion to adjourn meeting
   1. Quigel, motion
   2. Vollman second
      * Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary