**HEPBURN TOWNSHIP**

**BOARD OF SUPERVISORS**

**REGULAR MONTHLY MEETING MINUTES**

**May 13, 2025**

Vice Chairman Vollman called the meeting to order at 7:00 p.m. Supervisors Vollman and Quigel were present, along with the Secretary/Treasurer and Zoning/Codes Officer.

Secretary’s report was reviewed and approved for the April 8, 2025 meeting.

* Quigel motion
* Vollman second
	1. Approved 2-0

Treasurer’s Report was reviewed and approved.

* Quigel motion
* Vollman second
	1. Approved 2-0

Ending balance in General Fund – $444.453.48

 Ending balance in Savings Account – $134,437.40

 Act 13 Impact Fee Balance – $194,894.19

 Covid 19 ARPA Funds Balance – $14.98

 Investments Account – $982,341.25

Ending balance in State Liquid Fuel Fund – $159,614.78

**TOWNSHIP RESIDENTS**

* Russel Gehr – 2296 Pleasant Valley Road. Mr.Gehr requested approval of a deed change due to a survey difference. Mr. Gehr was instructed as to the correct procedure to rectify his deed.
* Irene Hurd – 16 Woodview Drive. Ms. Hurd was again expressing concern about water running across the road and into her yard. Mr. Paulhamus stated that they are waiting for things to dry out so that they can edge the road.
* Dorothy Steinbeck – 4584 Bloomingrove Road. Ms. Steinbeck was again complaining about the property at 5013 Bloomingrove Road and the mess. Solicitor Drier stated that the Judge gave Mr. Kimble more time to clean up the property. There is another hearing scheduled for June 9 at 3:00 p.m. in Courtroom #4 at 48 West Third Street, Williamsport. The Solicitor urged as many Township residents as possible to attend and make their voices heard.
* Rand Lepley – 176 Willow Trace. Mr. Lepley added that there were numerous vehicles parked on Penn Dot right of way.

Conditional Use Hearing – Erik Steffans, 2603 Northway Road Ext. Mr. Steffans has installed a 6’ high fence for dogs and children and to cut down on road noise. Fence was installed prior to being informed that this was a conditional use. There were no objections and a motion was made to approve the fence.

* Vollman motion
* Quigel second
	+ Approved 2-0

**POLICE REPORT –** Chief Kriner

* Chief Kriner was asked about loud noises and vehicles. The best option is to call 911 and the closest officer will be dispatched. There were 40 calls in April. Total calls YTD are 179.

**FIRE COMPANY** – Chief Confer

* There were 48 calls in April. YTD total is 231.
* Another ambulance service option is being investigated.
* August 9th – Car show at the carnival grounds.

**SEO – Mike McClain**

* The SEO was not present.

**ROAD FOREMAN REPORT** – Scott Paulhamus

* Paving Bids were received and opened.
	+ - Glenn O. Hawbaker - $163,582.60 Base bid for Lehman Drive and Horizon Drive

 $212,724.50 Bid including Base and Alternate for Norwood Drive

* + - HRI - $186,561.55 Base Bid for Lehman Drive and Horizon Drive

 $245,940.15 Bid including Base and Alternate for Norwood Drive

A motion was made to accept Glenn O. Hawbaker’s bid of $212,724.50

* + - * Quigel motion
			* Vollman second

Approved 2-0

* Salt Shed Roof Replacement bid – Gap Roofing $6,125.00. This was the only bid received.

A motion was made to approve this bid.

* + - Vollman motion
		- Quigel second
			* Approved 2-0
* Mr. Paulhamus stated that the 2015 Truck will go on Municibid for sale with bids to be opened at the June meeting.

**ZONING/CODES OFFICER** – Don Robinson

* There were seven zoning permits issued in the month of April. See attached list of activities addressed during the month.

**OLD BUSINESS**

* Inflection/Formentera Operations LLC – Noise Complaint. Greg Saunders stated that sound blankets have been placed and a new wall has been built on the East side of the well pad. Formentera feels that this has made a big difference and the noise issue has now been taken care of.

**NEW BUSINESS**

* Resolution 05.13.25.01 – Rand and Lori Lepley Sewage Module completion of requirements.
	+ Quigel motion
	+ Vollman second
		- Approved 2-0
			* + Solar Ordinance Update – The revision will be ready for approval at June meeting.

**PLANNING COMMISSION**

* No representatives from the Planning Commission were present.

**SOLICITOR REPORT** –Marc Drier, Esquire

* + The Solicitor had nothing to bring before the Board.

**GOOD OF THE ORDER**

1. Motion to adjourn meeting
	1. Vollman, motion
	2. Quigel second
		* Approved 2-0

Attendance at Board meeting: Mark Vollman, Brian Quigel, Patty Foster, Don Robinson.

Respectfully submitted,

Patty Foster, Secretary